Fees are set on an annual basis after consultation between St Paul’s and Sacred Heart Primary Schools and the Parish Priest and on advice from Catholic Education Office, Ballarat.

**FEES for 2015** are made up as follows:

1. **School Fee of $920 per family, per year** regardless of the number of children.
   - Families who feel they can afford to pay a little more than the set fee are encouraged to do so as a way of supporting families who are less fortunate.
   - The money raised from school fees goes towards pastoral care and the general recurrent running costs associated with administering and maintaining our school buildings and grounds.

2. **Capital Fee of $205 per family, per year** regardless of the number of children.
   - Works of a Capital Nature (new buildings, major renovations and maintenance, major equipment purchases etc.) are wholly the responsibility of the School and Parish Community.

3. **Student Levy of $225 per student, per year**.
   - This levy covers student’s stationery, subject levies, computer materials, computer internet access time and technology maintenance needs, materials, books, educational entertainment & excursions.
   - N.B. Major camps for children from Grade 3 upwards are a separate cost.
   - 50% concession for student levy is available for 3rd and subsequent children in a family. (Refer to page 3)

4. **Continuous Raffle of $40 per year**, per family.
   - This is a donation to Fundraising. It is not compulsory. A raffle draw occurs at each school assembly during the year (ie: five draws per term).
   - We will assume that you wish to participate unless you advise us otherwise.

**EXPECTATION & COMMITMENT**

Every family is expected to pay their school fees as our school budget is reliant on this income to cover recurrent costs.

To assist us with budgeting we ask that you complete the Commitment Form on page 3 indicating your preferred method and frequency of payment etc. It should be returned to the school

**NO LATER THAN FRIDAY 7th NOVEMBER 2015.**

**FAMILY FEE ASSISTANCE SCHEME (FFAS)**

The Catholic Diocese of Ballarat makes available FFAS to provide fee relief to eligible families (Pension/Health Care Card holders) and families who may experience financial difficulty.

Application forms need to be completed at beginning of school year.
**PAYMENT METHODS AVAILABLE**

For your convenience we accept payment by

- Cash
- Cheque
- EFTPOS
- Direct Debit
- Direct Credit
- Centrepay

**Fees may be paid in the following ways:**

- Yearly – must be completed by 18th September 2015 (conclusion of term three)
- Termly – must be completed by 18th September 2015 (payment over first three terms)
- Weekly, fortnightly, and monthly (to be completed by November) or as arranged with the school

These options give families flexibility to budget in order to meet their fee commitments.

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**FEE PAYMENT OPTIONS**

Below is a table showing the amounts for payment by the year, term, month, fortnight or week.

It is an indication to assist you in choosing the best option to suit your budget.

The table does not take into account Victorian Conveyance or Student Levy Concession etc. If you are eligible for these allowances and wish them to be deducted from your fees then the payments would be less.

<table>
<thead>
<tr>
<th></th>
<th>Direct Debit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Year 1 payment</td>
</tr>
<tr>
<td>1 child</td>
<td>1,390.00</td>
</tr>
<tr>
<td>2 children</td>
<td>1,615.00</td>
</tr>
<tr>
<td>3 children</td>
<td>1,840.00</td>
</tr>
<tr>
<td>4 children</td>
<td>2,065.00</td>
</tr>
</tbody>
</table>

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**FAMILY FEE ASSISTANCE SCHEME (FFAS)**

Should any family be unable to meet their fee commitment, they should contact the Principal or Parish Priest. It is the expressed intention of our School Community that no child be deprived of a Catholic Education because their family is unable to meet their fee commitment. The Principal may be able to provide discretionary funding to alleviate the fee commitment.

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**FEE COLLECTION PROCEDURE**

1. Fee statements generated beginning of Term 1, Term 2, & Term 3.
2. It is expected that all school fees would be paid **by the end of Term 3 (18th September 2015)**, with the Direct Debit or Direct Credit arrangements completed by November (weekly, fortnightly or monthly re-payment plans).
3. If the agreed fee repayment plan is not adhered to, it is necessary to inform the Principal or Parish Priest of any changes in circumstances and negotiate a new repayment plan. The school administration cannot presume to know of any changes to your circumstances.
4. Direct Debits: If these reject at bank more than twice in succession, new payment arrangements need to be negotiated. The bank charges incurred when the school fees reject will be passed onto family concerned. (This further impacts the fees owing)
5. Failure to make contact within the term to advise us of your circumstances will activate the school’s collection procedure policy to recover fees owing.
St Paul’s Primary School
(A Catholic School of the Sacred Heart Parish)
Ph: 03 5023 4567
Fax: 03 5023 0333
E Mail: office@spmildura.catholic.edu.au

2015 SCHOOL FEE COMMITMENT
Please complete and return THIS PAGE to school by FRIDAY, 7th November 2014

Family Name: ………………………………………………. Parents Given Names: ………………………………………
I/We understand and accept the responsibility of contributing to the operation of St Paul’s Primary School
and undertake to honour the commitment we have indicated on this form.

Signed: ……………………………………………………………………………………………Date: ………………….

If you would prefer to receive statements/receipts via email, please complete:
SIGN HERE
Email address:…………………………………………………………………………

I/We would like to like to pay our fees ~please tick one box:
☐ By the Year - to be completed by end of Term 3 (18th September, 2015)
☐ By the Term - to be completed by end of Term 3 (18th September, 2015)
☐ Direct Debit (On Fridays / by Week or Fortnight, OR 15th day of Month) - to be completed by early November
☐ Direct Credit (Internet Banking) to St Paul’s Bank Account – to be completed by early November
☐ Centrelink payment deduction – to be completed by early November

Assistance with Fee Payment…. (please tick if appropriate)
☐ Other - Family Fee Assistance Scheme (FFAS) – I/we are eligible and hold a Heath Care Card (EMA)
☐ Other - I/we wish to discuss alternative fee payment arrangements – ie FFAS support.

Other Amendment to Fees (please tick if appropriate)
☐ We would like to claim the 50% concession on Student Levy for the 3rd and subsequent child.
☐ We DO NOT wish to participate in the Continuous Raffle.
☐ We would like to pay a little extra on our fees to help provide School Fee relief for families who are
less fortunate. Please indicate amount $..............

Allowances (please tick if appropriate)
☐ We are eligible to claim Victorian Conveyance Allowance (must live in Victoria more
than 4.8km from the closest Catholic Primary School & satisfy eligibility criteria.)

   NB When eldest child starts Secondary School advise office of distance to new school as
   this may affect additional primary age child’s eligible claim amount.

   Siblings: ............................ attend........................ Secondary Sch.- Yr Level/s ..............
   Distance: .......kms

☐ We are eligible to claim NSW Conveyance Allowance (must live in NSW & satisfy
eligibility criteria)