St Paul’s Primary School
(A Catholic School of the Sacred Heart Parish)
Ph: 03 5023 4567 P O Box 4004
Fax: 03 5023 0333 Mildura Vic 3502
E Mail: office@spmildura.catholic.edu.au

25th October 2016

Fees are set on an annual basis after consultation between St Paul’s and Sacred Heart Primary Schools and the Parish Priest and on advice from Catholic Education Office, Ballarat.

**FEES for 2017** are made up as follows:

1. **School Fee of $1,000 per family, per year** regardless of the number of children.
   
   Families who feel they can afford to pay a little more than the set fee are encouraged to do so as a way of supporting families who are less fortunate.
   
   The money raised from school fees goes towards pastoral care and the general recurrent running costs associated with administering and maintaining our school buildings and grounds.
   
   An Additional $20 has been included to cover the cost of the school magazine. One copy will go to each family with the opportunity to purchase additional copies later in the year.

2. **Capital Fee of $230 per family, per year** regardless of the number of children.
   
   Works of a Capital Nature (new buildings, major renovations and maintenance, major equipment purchases etc.) are wholly the responsibility of the School and Parish Community.

3. **Student Levy of $245 per student, per year**.
   
   This levy covers student’s stationery, subject levies, computer materials, computer internet access time and technology maintenance needs, materials, books, educational entertainment & excursions.

   **N.B.** Major camps for children from Grade 3 upwards are a separate cost.

   50% concession for student levy is available for 3rd and subsequent children in a family. (Refer to page 3)

4. **Continuous Raffle of $40 per year**, per family.
   
   This is a donation to Fundraising. It is not compulsory. A raffle draw occurs at each school assembly during the year (ie: five draws per term).
   
   We will assume that you wish to participate unless you advise us otherwise.

**CAMPS for 2017** (estimated costs)

- **Gr 3 & 4 Camp (Lake Cullulleraine)** $170 per student
- **Gr 5 Camp (Ballarat)** $300 per student
- **Gr 6 Camp (Melbourne)** $450 per student

Prices at this stage are an estimation of costing for next year to enable families to budget and have it included in their payment plan. We will advise of actual cost as soon as it is known.

All students are expected to attend, as participation in the camp program is a vital component of the Senior and Middle Units curriculums.

**EXPECTATION & COMMITMENT**

Every family is expected to pay their school fees as our school budget is reliant on this income to cover recurrent costs.

To assist us with budgeting we ask that you complete the Commitment Form on page 3 indicating your preferred method and frequency of payment etc. It should be returned to the school

**NO LATER THAN FRIDAY 11th NOVEMBER 2016.**
FAMILY FEE ASSISTANCE SCHEME (FFAS)
The Catholic Diocese of Ballarat makes available FFAS to provide fee relief to eligible families (Pension/Health Care Card holders) and families who may experience financial difficulty.

Application forms need to be completed at beginning of school year.

*Should any family be unable to meet their fee commitment, they should contact the Principal or Parish Priest.*

*It is the expressed intention of our School Community that no child be deprived of a Catholic Education because their family is unable to meet their fee commitment.*

The Principal may be able to provide discretionary funding to alleviate the fee commitment.

PAYMENT METHODS AVAILABLE

For your convenience we accept payment by

- Cash
- Cheque
- EFTPOS
- Direct Debit
- Direct Credit
- Centrepay

Fees may be paid in the following ways:

- **Yearly** – must be completed by 22nd September 2017 (conclusion of term three)
- **Termly** – must be completed by 22nd September 2017 (payment over first three terms)
- **Weekly, fortnightly, and monthly** (to be completed by November) or as arranged with the school

These options give families flexibility to budget in order to meet their fee commitments.

FEE PAYMENT OPTIONS

Below is a table showing the amounts for payment by the year, term, month, fortnight or week. This does not include cost for camps (grade 3 to 6).

It is an indication to assist you in choosing the best option to suit your budget.

The table does not take into account Victorian Conveyance or Student Levy Concession etc. If you are eligible for these allowances and wish them to be deducted from your fees then the payments would be less.

<table>
<thead>
<tr>
<th></th>
<th>Year 1 payment</th>
<th>Year 3 payments</th>
<th>Monthly 10 payments</th>
<th>Fortnightly 20 payments</th>
<th>Weekly 40 payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 child</td>
<td>1,515.00</td>
<td>505.00</td>
<td>151.50</td>
<td>75.75</td>
<td>37.88</td>
</tr>
<tr>
<td>2 children</td>
<td>1,760.00</td>
<td>586.67</td>
<td>176.00</td>
<td>88.00</td>
<td>44.00</td>
</tr>
<tr>
<td>3 children</td>
<td>2,005.00</td>
<td>668.33</td>
<td>200.50</td>
<td>100.25</td>
<td>50.13</td>
</tr>
<tr>
<td>4 children</td>
<td>2,250.00</td>
<td>750.00</td>
<td>225.00</td>
<td>112.50</td>
<td>56.25</td>
</tr>
</tbody>
</table>

FEE COLLECTION PROCEDURE

1. Fee statements generated beginning of Term 1, Term 2, & Term 3.
2. It is expected that all school fees would be paid by the end of Term 3 (22nd September 2017), with the Direct Debit or Direct Credit arrangements completed by November (weekly, fortnightly or monthly re-payment plans).
3. If the agreed fee repayment plan is not adhered to, it is necessary to inform the Principal or Parish Priest of any changes in circumstances and negotiate a new repayment plan. The school administration cannot presume to know of any changes to your circumstances.
4. Direct Debits: If these reject at bank more than twice in succession, new payment arrangements need to be negotiated. The bank charges incurred when the school fees reject will be passed onto family concerned. (This further impacts the fees owing)
5. Failure to make contact within the term to advise us of your circumstances will activate the school’s collection procedure policy to recover fees owing.
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2017 SCHOOL FEE COMMITMENT
Please complete and return THIS PAGE to school by FRIDAY, 11th November 2016

Family Name: ……………………………………………Parents Given Names: ……………………………

I/We understand and accept the responsibility of contributing to the operation of St Paul’s Primary School and undertake to honour the commitment we have indicated on this form.

Signed: ………………………………………………………………………….…….
Date: ……………………..

If you would prefer to receive statements/receipts via email, please complete:
Email address:……………………………………………………………

I/We would like to like to pay our fees ~please tick one box:

☐ By the Year - to be completed by end of Term 3 (22nd September, 2017)
☐ By the Term - to be completed by end of Term 3 (22nd September, 2017)
☐ Direct Debit (On Fridays / by Week or Fortnight, OR 15th day of Month) - to be completed by early November
☐ Direct Credit (Internet Banking) to St Paul’s Bank Account – to be completed by early November
☐ Centrelink payment deduction – to be completed by early November

Assistance with Fee Payment…. (please tick if appropriate)
☐ Other - Family Fee Assistance Scheme (FFAS) – I/we are eligible and hold a Heath Care Card (EMA)
☐ Other - I/we wish to discuss alternative fee payment arrangements – ie FFAS support.

Other Amendment to Fees (please tick if appropriate)
☐ We would like to claim the 50% concession on Student Levy for the 3rd and subsequent child.
☐ We DO NOT wish to participate in the Continuous Raffle.
☐ We DO NOT wish to include the cost of camp(s) to our payment plan
☐ We would like to pay a little extra on our fees to help provide School Fee relief for families who are less fortunate. Please indicate amount $................

Allowances (please tick if appropriate)
☐ We are eligible to claim Victorian Conveyance Allowance (must live in Victoria more than 4.8km from the closest Catholic Primary School & satisfy eligibility criteria.)

  \( \text{NB When eldest child starts Secondary School advise office of distance to new school as this may affect additional primary age child’s eligible claim amount.} \)

  Siblings: ……………………… attend …………………Secondary Sch.- Yr Level/s ………...
  Distance: ………klms

☐ We are eligible to claim NSW Conveyance Allowance (must live in NSW & satisfy eligibility criteria)

☐ We are eligible to claim Camps, Sports & Excursions Fund CSEF (must be eligible and hold a Heath Care Card)

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